



BOARD OF DIRECTORS REGULAR MEETING  
AGENDA

Thursday, June 12, 2025 – Noon Central Time

United Way of Greater Houston

50 Waugh Drive, Houston 77007

The meeting will be in person and open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be at 50 Waugh Drive, Houston, Texas 77007. The Board Chair, as presiding officer of the Board, will be physically present; Board members will also be physically present.

**Please contact [info@houstonlandbank.org](mailto:info@houstonlandbank.org) or call us at 281-655-4600 with any questions.**

AGENDA

- I. Call to Order and Roll Call
- II. Public Speakers & Registered Attendees

***Speakers must be registered by 5 p.m. on Wednesday, June 11, 2025. To register, please use the online form at [www.houstonlandbank.org/resources](http://www.houstonlandbank.org/resources), e-mail [info@houstonlandbank.org](mailto:info@houstonlandbank.org) or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.***
- III. Consideration and Adoption of Meeting Minutes
  - a. April 10th, 2025 Board Meeting
- IV. Chairman's Greeting: Matt Zeis
- V. Swearing-in and Oath of Office for Newly (C.J Eisenbarth Harger-Position Two & Thomas Simpson-Position Five) and Reappointed (David L. Collins, Sr.-Position One & Matt Zeis-Position Three and Board Chair) Houston Land Bank Directors.
- VI. Committee Reports:
  - a. Executive Committee: Matt Zeis, Chair
  - b. Finance Committee: Open, Chair
  - c. Partnership and Program Development: Chrishelle Palay, Chair
  - d. Real Estate Acquisition and Disposition: Francisco Castillo, Chair
  - e. Procurement and Oversight: Elaine Morales, Chair
- VII. Board Action Items
  - a. Consideration and Possible Action to Approve the Land Banking Interlocal Agreement between Harris County and the Houston Land Bank.
  - b. Consideration and Possible Action to Accept and Acknowledge Subrecipient

Agreement under the American Rescue Plan Act (ARPA) with Harris County.

- c. Consideration and Possible Action to Approve the Successful Bidders ( Proedge Cleaning Services, Schliks Home & Commercial Services and Twins Construction & Home Repair Services , LLC) under the Request for Proposals for Cleaning Services re-issued April 14, 2025.
- d. Consideration and Possible Action to Adopt the Houston Land Bank Proposed Fiscal Year 2026 Budget.
- e. Consideration and Possible Action to Approve Houston Land Bank's CEO to execute the agreement to accept \$90,000.00 in grant funds from the Rockwell Fund, Inc. for Rooted in Kashmere Gardens as described in the April 23, 2025, proposal submitted by the Houston Land Bank.

#### VIII. Executive Session

***NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.***

***Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.***

IX. Board Member Comments

X. Adjournment